

# Churchdown School Academy



---

## Admissions Policy

### Governors' Policy Document 2016

---

#### **Admissions Criteria**

## **Pupil Ability**

Pupils will be admitted without reference to ability

## **Indicated Admission Number**

The Indicated Admission Number for Churchdown School is 230.

## **Over-Subscription**

Where the number of applications for admission is greater than the number of places available, places will be offered in accordance with the following criteria. The criteria will be applied in the order set out below:

- Priority 1** Looked after children (1) and children who were looked after, but ceased to be so because they were adopted (2) or became subject to a residence order (3) or special guardianship order (4).
- Priority 2** Children with a sibling who will still be on roll at the school when the child starts (Sibling is defined as a brother or sister, half-brother or half-sister, adopted brother or adopted sister, step brother or step sister or the child of the parent / carer's partner and, in every case, the child must be living in the same family unit at the same address
- Priority 3** Children with the strongest geographical claim, measured in a straight line from the Ordnance Survey Point of the child's home address (including flats) to the front gate of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of over subscription in any of the above criteria, places will be allocated to children with the strongest geographical claim, measured in a straight line from the Ordnance Survey Point of the child's home address (including flats) to the front gate of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event of a tie between two or more children when applying the above tie-break (strongest geographical claim based on straight line distance) where there are not enough places available to offer all children a place at the school, a process of random allocation will be followed by the Governing Body

## **Appeals against Non-Admission**

Appeal Papers and Guidelines for their use are available from the school. An Independent Panel will be established in accordance with the Government regulations for Academies to hear parents' appeals.

## **Statements of Special Educational Need**

The school is required to admit a child with a statement of special educational need if that statement names the school. This applies even if the school is full.

## **Waiting Lists**

If the school is oversubscribed a waiting list will be held for the first term. The waiting list will be prioritised according to the school's oversubscription criteria.

**The school operates the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list.**

### **In Year Admissions**

**Any applications for a school made outside the normal year of entry to the school must be made directly to the school. Application forms can be downloaded from the school website.**