

Section 4 – Student Declaration

I certify that the information I have provided is correct and that I can provide supporting evidence. I understand that it is my responsibility to inform Churchdown School of any changes to my personal circumstances; failure to do so may result in funds being reclaimed. Fraudulent claims will be reported to the police.

Signed:	Date:
---------	-------

If you live with or are financially dependent upon your parent(s) or guardians(s) and they are on low incomes then they should complete the details below.

Section 4 – Parental/Guardian Income Details (to be filled in by the parent(s)/guardian(s))

Name			
Does the young person live with you at the address shown above?	Yes	No	

Do you (parent(s)/guardian(s)) receive any of the following benefits?

	Yes	No
Income Support/Job Seekers Allowance/Employment & Support Allowance		
Child Tax Credit		
Working Tax Credit		
Pension Credit		
Other income based benefit (Please specify)		

YOU MUST ATTACH EVIDENCE OF RELEVANT BENEFIT - e.g. A PHOTOCOPY OF THE MOST RECENT AWARD LETTER FROM BENEFIT AUTHORITY. FOR WORKING TAX CREDIT OR CHILD TAX CREDIT YOU NEED TO SUPPLY YOUR 2017-18 WORKING TAX CREDIT AWARD NOTICE.

Do your (parent(s)/guardian(s)) work?

Gross household income	Adult 1	Adult 2 (if applicable)
	£	£

PLEASE ENCLOSE A COPY OF YOUR P60(s) FOR 2017-18

Section 5 – Parent(s)/Guardian(s) Declaration

I can confirm that the information given in this form is correct and complete to the best of my knowledge. I understand that the school has the right to make an independent check of any evidence produced and that fraudulent claims will be reported to the police.

Signed:	Date:
---------	-------

Procedure

1. Application form to be completed by the student and submitted to Mr Cush by 5th October.
2. Within 10 working days your application will be assessed.
3. You will then be informed of the decision within 2 working days: reasons will be given for rejection of an application in whole or in part.
- 4 You are entitled to appeal against any decision (See Bursary statement).
5. If a student who has received financial assistance leaves before the completion of their course they may be required to repay all or part of their grant.

For Office Use only

Date	Action
Authorising signature	