



Your Data - keeping you informed

We share your data with the following organisations in order to provide you with an education. This document should be read alongside our privacy policy. For more information on our legal reasons for processing your data please see our privacy policy.

DATA IS SHARED WITH THE FOLLOWING ORGANISATIONS	WHAT DATA IS COLLECTED?	WHAT THE DATA IS USED FOR	THIRD PARTIES	WHAT HAPPENS TO THE DATA WHEN YOUR CHILD LEAVES THE SCHOOL	LEGAL BASIS FOR PROCESSING
ALPS	Student level data (name, student numbers, subjects and grades, gender, ethnicity)	To provide the school with reports and analysis	ALPS will only disclose information to third parties where the school have instructed to do so; they can provide reports to local authorities or other bodies on the school's behalf in accordance with instructions from the school	Personal data will be deleted automatically after 4 years, or within 28 days of a confirmed request for deletion from the school	Public Interest
Educnet Gloucestershire County Council	Student's name, date of birth, address, parental/carer names, school history	Admissions, school transfers, SEN, FSM/transport eligibility	The majority of data is stored within the UK and EEA. Where a service provider outside of the EEA is used then GCC will ensure a suitable level of protection is in place	Data is deleted when the student leaves the school	Legal Obligation
Learning Plus UK	Name, average GCSE point score, pupil premium, SEN, gender, ethnicity, A level grade	Data analysis	Learning Plus UK associates, Uk based IT providers. Processing of data is only for the purpose for which it was collected.	Data is deleted annually, with data for trend analysis used for three years	Public Interest
Department of Education	Name, address, classes, attendance, reports	Census information, Transfer of student files between schools	The law allows sharing of information with schools, local authorities, researchers, organisations who make products connected with promoting the education or well-being of children, other government departments and agencies	Data is held for no longer than the purpose for which it was collected	Legal Obligation
FFT Aspire	Students on-roll, current and prior attainment data for each of the key stages covered by the school, student estimates, targets and assessments, information on allocation of students to student groups, ethnicity and language, through DfE data and SEND information	To provide the school with reports and analysis	FFT Aspire will only share data with the following prescribed organisations (where appropriate/ relevant): schools, local authorities, MATs/Academy chains and Diocese; the sharing of student level targets is under control of the school and student notes are not shared	All student data will be removed from the school's portal no longer than 6 months after: the school informs FFT that the student has left; or the student completes the highest national curriculum key stage for the school; or the school's subscription comes to an end; un-named student information will be retained in the database for auditing purposes for up to 5 years	Public Interest
Maths Watch	Name, year group, class, password	To set up a maths watch account	None	Data is deleted at the end of Year 11 and is permanently destroyed. If the school subscription is cancelled before this time then the data will be deleted six weeks after the cancellation.	Public Interest
Nessy Learning	Name, email, DOB, gender	Student progress	Nessy work with third party companies. Where necessary these companies have been checked to ensure they maintain the same levels of privacy and security	Nessy commit to removing any personal data from the Nessy platform that meets the criteria set out in their Data Retention Policy	Public Interest
SAM Learning	Student level data (name, admission number, gender, date of birth, tutor group, UPN)	To provide each learner with an account and access to the e-learning content	SAM Learning uses service providers located within the EEA.	Learner data will be retained for the duration of the school's contract, should this contract come to an end all identifiable data will be deleted or anonymised by the end of the following school term or at the end of 3 months, whichever is the sooner	Public Interest
School Cloud Systems – Parents' evening booking system Room Booking System	Data relevant to providing online parents' evening booking; student data (name, tutor group, date of birth) and contact data (title, name, relationship, parental responsibility, priority, email, phone). Data relevant to room bookings. Staff emails, class names	To provide an online booking system for parents' evenings To provide an online room booking service	We do not transfer personal data outside of the European Economic Area except with regard to any emails you send to us which are processed and held within the United States by Help Scout Inc. Help Scout Inc. complies with the EU-U.S. Privacy Shield Framework as set forth by the US Department of Commerce regarding the collection, use, and retention of personal information from European Union to the United States. Help Scout Inc. has certified to the Department of Commerce that it adheres to the Privacy Shield Principles.	We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.	Public Interest
Show My Homework	MIS ID, student name, email, UPN, gender, SEN, FSM	To provide online homework services for students, parents, teachers and staff members	Data is shared with named third parties who are subject to a Data Protection Agreement with standard GDPR clauses.	Processes and stores data for students, parents, teachers and staff members for the duration of the schools license. If the student leaves the school during this time, the personal data will be deleted/anonymised within 28 days	Public Interest
Tucasi Scopay	Parent postal and email addresses. Staff names	Collecting payments	Tucasi do not share your data outside of the EEA	Data is held for no more than 7 years and for data which is no longer required this will be held for 3 months after the date of deletion.	Public Interest
Colorfoto	Student name, admission number, tutor group and year.	Student identification photos on database	No data is shared with third parties unless there is a legal reason to do so.	Data is held for up to six years and according with GDPR guidelines.	Public Interest



Your Data - keeping you informed

DATA IS SHARED WITH THE FOLLOWING ORGANISATIONS	WHAT DATA IS COLLECTED?	WHAT THE DATA IS USED FOR	THIRD PARTIES	WHAT HAPPENS TO THE DATA WHEN YOUR CHILD LEAVES THE SCHOOL	Legal Basis for Processing
Learning Records Service ULN/PLR	Personal data. The ULN is a unique 10-digit number which works with your PLR, to help give you proof of your learning and achievements from the age of 16 onwards. Your PLR is your online record of your qualifications and achievements. The PLR means you should no longer have to show copies of different certificates to learning providers and employers	The information you supply will be used by the Skills Funding Agency, an executive agency of the Department for Education (DfE), to issue you with a Unique Learner Number (ULN), and to create your Personal Learning Record	The Learning Records Service is accessible by organisations under agreement with the Department of Education. All organisations are required to register with the ICO. Awarding organisations are able to access limited achievement data, in order to verify its accuracy.	The Learning Records Service is intended to provide a life-long record of learning which will be available to you at any time you choose to participate in education or training. Therefore, the Learning Records Service may continue to hold your ULN, PLR and Regulated Qualification Framework and associated data for 66 years and will be reviewed periodically	Legal Obligation
CEM for MidYIS	Pupil name, date of birth, Year group, contact details for your account liaison	Provide an assessment of vocabulary, mathematics, non-verbal ability and proof reading, perceptual speed and accuracy skills. The assessment helps to highlight strengths and weaknesses and to provide predictions.	Data from the Research Archive may be shared with other research departments in Durham University or with other research partners. Personal data is never published as part of any research undertaken. We may share personal data with a named sub-processor, who performs activity on our behalf and on behalf of your Data Controller. This is always done with the authority of your Data Controller.	Data is held for six years from the last year of possible system interaction. It is then moved into the Research Archive and held for up to 30 years to support long term research projects. No personal data is released as part of research publications.	Public interest
Microsoft Office 365	Includes but not limited to name, address, date of birth, contact information	To set up and run office 365 accounts including email and cloud storage of files.	Microsoft abides by the EEA and Swiss data protection laws with regards the collection, use, transfer and retention of data.	Data held within the Office 365 account will be deleted by Microsoft 90 days after the termination of the contract.	Public Interest
Capita SIMS Parents App Lite	Parent contacts, student data, school classes, attendance, reports	To give Parents access to the contact detail stored for their child and to enable online amendments by parents	Data is kept within the EEA	Data is held for no longer than the purpose for which it was collected.	Public Interest
CPOMS	Student and staff names and data collected from the schools management information system	To provide a secure system in which to monitor welfare and safe guarding issues	Data is kept within the EEA	Data is kept until the student reaches 25 unless legally required for longer	Legal Obligation
Exam Boards AQA	Name, date of birth, gender, candidate number, UPN, year group, registration group, SEN, LEA data	To set, mark and provide results for exams.	Data may be shared with service providers outside of the EEA and is transferred according to the requirements of the GDPR regulation.	Data is kept no longer than is needed to cover accounting, reporting, legal obligations and public interest responsibilities.	Legal Obligation
Exam Boards OCR	Name, date of birth, gender, candidate number, UPN, year group, registration group, SEN, LEA data	To set, mark and provide results for exams.	If data is shared outside of the EEA, for example if a business located outside of the EEA to provide service on behalf of OCR is used, then suitable safeguards will be in place to protect data.	Data is kept only for the purpose for which it was collected	Legal Obligation
Exam Boards Pearson	Name, date of birth, gender, candidate number, UPN, year group, registration group,	To set, mark and provide results for exams.	Where data is transferred outside of the EEA appropriate steps are taken to ensure the data is afforded the same level of protection as described in the Pearson Privacy notice	Your data will be held for as long as necessary to fulfil the purposes for which it was collected unless the law permits or requires longer.	Legal Obligation
Exam Boards WJEC	Name, date of birth, gender, candidate number, UPN, year group, registration group,	To set, mark and provide results for exams.	Data may be shared with service providers outside of the EEA and is transferred according to the requirements of the GDPR regulation	Data is kept no longer than is needed to cover accounting, reporting, legal obligations and public interest responsibilities.	Legal Obligation
Exam Boards Edquas	Name, date of birth, gender, candidate number, UPN, year group, registration group,	To set, mark and provide results for exams.	Data may be shared with service providers outside of the EEA. Steps are taken to ensure appropriate measures and controls are in place to protect data in accordance with the requirements of the GDPR regulation.	Data is kept no longer than is needed to cover accounting, reporting, legal obligations and public interest responsibilities.	Legal Obligation
Exam Boards Rock School	Name, date of birth, gender, candidate number, UPN, year group, registration group,	To examine, set, mark and provide results for exams.	Data may be shared with service providers outside of the EEA. Steps are taken to ensure the recipient implements appropriate safeguards to protect data	Data is kept for six years and then deleted	Public Interest

Your Data Rights

For more information regarding your data rights, including your rights of access, portability, rectification, deletion and objection, please see our Privacy Policy or contact our Data Protection Officer on DPO@churchdownschool.com