

Churchdown School 16-19 Bursary Application Form

Sections 1, 2, 3 & 4 should be filled in by the student and sections 5 & 6 by parent(s)/carer(s)

Section 1 – Personal Details (to be filled in by the student)

Name:	
Date of birth:	
Home Address:	
Postcode:	
Tel:	

Section 2 - Personal Circumstances (to be filled in by the student)

	Yes	No
Are you in Local Authority Care, a care leaver, or living with foster parents?		
Are you (the student) in receipt of income support?		
Are you (the student) disabled and in receipt of Personal Independence Payment (PIP)?		
Are you eligible for Free School Meals?		

Section 3 – Student Bank Information

(to be filled in by the student, the account **MUST** be in the student's name)

Name of Bank or Building Society	
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Branch	
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Sort Code						
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Account Number							
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Section 4 – Student Declaration

I certify that the information I have provided is correct and that I can provide supporting evidence. I understand that it is my responsibility to inform Churchdown School of any changes to my personal circumstances; failure to do so may result in funds being reclaimed. Fraudulent claims will be reported to the police.

Signed:	Date:
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If you live with or are financially dependent upon your parent(s) or carer(s) and they are on low incomes, then they should complete the details in Section 5.

Section 5 – Parental/Carer Income Details (to be filled in by the parent(s)/carer(s))

Name			
Does the young person live with you at the address shown above?	Yes	No	

Do you (parent(s)/guardian(s)) receive any of the following benefits?

	Yes	No	Amount
Universal Credit			
Pension Credit			
Other income based benefit (Please specify)			

Please provide the 3 most recent monthly award statements if you answered yes to any of the above.

Please tell us about your household income	Parent/Carer 1	Parent/Carer 2
Annual Income from employment (please provide a copy of your most recent P60)		
Total yearly income from benefits listed above		
Any other income		
TOTAL:		

Section 6 – Parent(s)/Guardian(s) Declaration

I can confirm that the information given in this form is correct and complete to the best of my knowledge. I understand that the school has the right to make an independent check of any evidence produced and that fraudulent claims will be reported to the police.

Signed:	Date:
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Procedure

1. Application form to be completed by the student and submitted to Mrs Martin by 5th October.
2. Within 10 working days your application will be assessed.
3. You will then be informed of the decision within 2 working days: reasons will be given for rejection of an application in whole or in part.
- 4 You are entitled to appeal against any decision (See Bursary statement).
5. If a student who has received financial assistance leaves before the completion of their course they may be required to repay all or part of their grant.