

# Children with health needs who cannot attend school policy



**Churchdown School Academy**  
ACHIEVING SUCCESS FOR ALL

Date policy ratified by governors:	02 July 2025
Date due to be reviewed:	01 June 2026
Person responsible:	Mrs N Roberts-Moore

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### 1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

### 2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by our local authority:

<https://www.gloucestershire.gov.uk/media/17403/la-guidance-for-schools-supporting-pupils-with-medical-needs-amended-5917.pdf> This policy complies with our funding agreement and Articles of Association.

### 3. Responsibilities of the school

It is the responsibility of the school to continue to provide education for a student who can access school with adjustments. A referral to Gloucestershire Hospital Education Service (GHES) is made when a student is medically unable to attend school. The referral must be submitted by a medical professional such as a NHS paediatric consultant, tier 3 CYPS practitioner or psychiatrist.

#### 3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school. This will usually be co-ordinated by their Head of Year (HoY), the Deputy Head or the SENDCo. The arrangements will depend on the nature of the medical condition but may include sending working home and online learning. This will be decided in discussion with the students' parents/carers and be guided by information from the medical professionals who are involved.

When appropriate, the HoY, the Deputy Head or SENDCo will work with the relevant professionals and parents/carers to create an individually tailored reintegration plan for each child to return to school. This would usually involve following a part-time timetable whilst they are being reintegrated back into school. This will be reviewed every two weeks in discussion with parents/carers and relevant professionals. The reintegration plan would also consider any reasonable adjustments which need to be made.

#### 3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, Gloucestershire Local Authority will become responsible for arranging suitable education for these pupils.

If a medical professional (eg NHS paediatric consultant, tier 3 CYPS practitioner or psychiatrist) makes a referral to Gloucestershire Hospital Education Service (GHES) it is deemed that a student is medically unable to attend school. In this instance, Gloucestershire Local Authority will become responsible for arranging suitable education for these pupils.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
  - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
  - Enable the pupil to stay in touch with school life (eg through newsletters, emails, invitations to school events or internet links to lessons from their school)
  - Create individually tailored reintegration plans for each child returning to school
  - Consider whether any reasonable adjustments need to be made

#### **4. Monitoring arrangements**

This policy will be reviewed annually by Mrs N Roberts-Moore (Assistant Head). At every review, it will be approved by the full governing board.

#### **5. Links to other policies**

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions
- Child protection and safeguarding policy